**Call for Expert**

**Short Term Visibility Expert**

BSCK under the project “Support to Employment of Youth in Energy Sector”, an EU funded project implemented by Business Support Centre Kosovo in partnership with the Municipality of Fushë Kosova, with the overall goal to increase employability and sustainable employment prospects for disadvantaged groups, namely youth and women in the energy sector in Kosovo, opens the public call for short term visibility expert.

**Job description**  
  
**Tasks and responsibility:**  
  
- The short term expert will cover the implementation of visibility and promotion activities in the course of “Support to Employment of Youth in Energy Sector” project implementation.  
  
- The expert will have hands-on experiences in implementation of promotion activities.

- Specific experiences in promotion of EU funded initiatives and in project oriented promotion will be considered as an advantage.  
  
- The expert will work closely project stakeholders to provide support in planning visibility and promotion activities.  
  
- The responsibilities will include proposal and facilitation of promotional materials, relations with publics and organisation of promotional events/workshops of the project.  
  
- The expert is expected to advice in preparation of promotional materials - flyers, brochures, press releases, newsletters, presenting the issues related to the support of the employment of youth in energy sector. Upon the agreement of proposals with involved stakeholders the expert will facilitate preparation, design and printing of materials.

**Requirements:**  
  
- University degree in relevant field - social science, political science, economy/finance (level of education which corresponds to completed university studies of at least 4 years);  
- Excellent knowledge of English language;  
- Adequate computer literacy  
- Minimum 2 years (junior expert) of working/postgraduate experience in the fields relevant to this assignment  
- Experiences in EU funded initiatives will be considered as advantage  
- Practical experiences in promotion of public sector organizations  
- Minimum 2 years experiences in implementation of communication and visibility activities in complex and multi-task assignments  
- Minimum 2 years experiences in facilitation of contacts with different stakeholders in the visibility and promotion field (publics, journalists, organisations, organisers etc.)  
- Practical experiences in organisation of large scale promotional events  
- Experiences in EU External Action funding initiatives and knowledge of EU Visibility guidelines will be considered as asset

**Please submit your CV electronically via e-mail at** [**info@bsckosovo.org**](mailto:info@bsckosovo.org) **or in person during working hours at BSCK office at str. Ukshin Hoti - Prime Group/Entrance A – no.2 - Prishtine**

**Deadline for submission of applications is the 11th of October 2021.**