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Call for Consultancy – Mentoring and Coaching

Terms of References

Project Name: Support to Employment of Youth in Energy Sector

Project Number: 2020/419-482

Service Provision for: Provision of Mentoring and Coaching sessions

Length of Contract: 20 days

August 2022 – 27 October 2022

Location / Place of Performance: Kosovo – throughout Prishtina region

Background Information on “BSCK”

BSCK has been operating in Kosovo since 2005, assisted by its partner SPARK, before becoming a fully independent, registered non-profit NGO in June 2009. BSCK supports existing and potential entrepreneurs between 18 and 35 years of age in establishing and strengthening micro, small and medium sized enterprises in Kosovo. The range of BSCK activities comprises training-the-trainer programs, vocational entrepreneurship and business trainings, administration of technical and management consulting and the making available financial start-up help in the form of preferential micro credits.

Funded by EU, BSCK is implementing the Project: **Support the Employment of Youth in Energy Sector**

The overall goal of the project is **to increase employability, sustainable employment prospects for disadvantaged groups, namely youth and women in the energy sector in Kosovo.** “*Support to Employment of Youth in Energy Sector*” is funded by European Commission and implementing by BSCK. The Project directly contributes to this priority through training between 200 – 400 youths, which will benefit from capacity development within the project, and indirectly thousands of other youth, will benefit from improved curricula of public VET institutions. The Project is a direct investment to improving the quality of vocational training for energy sector professions, and directly support investments in vocational training, competence centers, aiming in creating job opportunities for youth and women and disadvantage groups.





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Purpose of the contract

Mentoring Services for start ups supported with seed-funding of the beneficiaries (10); twenty-days of mentoring ; followed by the provision of two-days mentoring sessions to support preparation and promotion of the Business profile, CV-s, motivation letters, and matchmaking/mediating for their labour market entry, to each beneficiarie

Specifically, the purpose of this contract for the selected Mentors will be the provision of:

- **Mentoring and Coaching sessions: to 10 start up supported with seed-funding**

Scope of work

BSCK intends to contract Mentors – to provide support through mentoring services to the beneficiaries of seed-funding

Services for startups supported with seed-funding is comprised of:

Provision of tailored individual mentoring to beneficiaries that have awarded with seed funding. 20 mentoring and coaching days per beneficiary. This activity will be helpful to support beneficiaries with enhancing and implementing their business plan idea.

Prior to the above listed parts; the selected mentor with BSCK Project Team will finalize tailored methodologies for Individual Mentoring sessions, based on the previously experiences.

DELIVERABLES:

The service provider is responsible to deliver:

- Up to 20 Mentoring and Coaching days;
- Monthly Monitoring (Progress) Reports for consultancy services offered to beneficiaries on achieved progress, challenges during the implementation phase and findings.
- Timesheets with record of consultancy sessions/days and contents of each consultancy session provided; and





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- Final report on the assignment implementation, including lessons learned, recommendations and conclusions.

Required Experience:

- Strong experience in providing business and career guidance consulting services to unemployed people, with special focus on repatriated persons;
- Minimum 3-year experience of the applicant in the field of mentoring and coaching, provided to unemployed people and other marginalized groups. Working previously with marginalized groups is considered an advantage;
- Track record of similar assignments;
- CV of the mentor;

Indicative assignment dates: August 2022 to October 2022

Submission of application

Interested individuals should submit:

- CVs of expert/consultants; and
- Financial Offer

Submission of applications should be done via email to info@bsckosovo.org – with the subject:

Name of the Mentor – Bid for Provision of Mentoring and Coaching sessions - 2020/419-482.

CRITERIA FOR CONTRACT AWARD





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Criteria for the Assessment of Proposal - Highest Combined Score (based on the 70% technical offer and 30% price weight distribution)

- Technical Offer (70% score weight, with 100 points obtainable):
 - o Expertise of the Mentor (70% or 70 points);
- Financial Offer (30%):
 - o The price evaluation will receive a weighting of 30% against the technical component of 70%.

Application deadline: 15 July, 2022

